Application for Junior Faculty Professional Development Leave

Please submit 3 copies of this application, plus the original, to the Dean’s Office by November 1

Date: ______________________________

Applicant’s Name: ___________________________________________________

SBS Department: __________________________ FTE: _________

Period of requested leave: ___________ to ________________

Year of initial appointment in a tenure-track or continuing eligible position at the University of Arizona: ______

Year of third-year retention review: ______

Year of mandatory tenure or continuing status review: ______
Please attach the following:

1. A typed description of the project, not to exceed 3 pages, describing the research to be undertaken, the anticipated products of the research, and the relevance of the research to the applicant's scholarly development and the field in which he or she works.

2. An up-to-date curriculum vitae.

3. A letter from the department head or director, evaluating the merit of the proposal, explaining how the applicant's normal responsibilities will be covered, and certifying that the candidate has received a favorable third-year retention review. (For candidates whose reviews have not been completed at the time of application, a letter from the department head certifying favorable action will be required at the completion of the third-year review.)

4. A letter from another referee (either internal or external), evaluating the merit of the proposal.

5. A list of extramural support already obtained, and a list of extramural support applied for, including for the period of the proposed leave.

If granted a junior professional development leave, I agree to abide by the terms of the Junior Faculty Professional Development Leave Policy, and to submit a final report to the Dean's Office during the first semester after returning from development leave.

Signature: __________________________ Date: _____________

The policy on Junior Faculty Professional Development Leave can be found at: http://web.sbs.arizona.edu/college/sites/default/files/Jr_Sabb_Dev_Progr.pdf